

MATTHEW G. KARLE

Present Address

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<http://www.engr.psu.edu/ae/thesis/portfolios/2009/mgk5000/>

Permanent Address

413 Colorado Dr.
Erie, PA 16801

OBJECTIVE: To obtain a full-time engineering position in a fitting Construction Management Firm and to develop the skills necessary for future growth in the industry.

EDUCATION

The Pennsylvania State University

*Bachelor of Architectural Engineering (B.A.E), Construction Management, ABET Accredited
Minor in Architecture Studies, Sede Di Roma / Study Abroad Program*

Cumulative GPA: 3.10

Major GPA: 3.10

University Park, PA

Graduation Date

May 2009

PROFESSIONAL EXPERIENCE

Gilbane Building Company

Internship / St. Elizabeth New Hospital Project

- Managed and processed RFI's and Submittals
- Coordinated MEP and structural drawings, specifically control boxes and ceiling access doors
- Completed 42 credit hours of Gilbane University training
- Performed safety inspections

Washington, D.C.

May 2008 - Aug 2008

Bill Pickles Tap Room

Barback / Server

- Served customers food and beverage
- Trained new employees
- Managed inventory

State College, PA

Apr 2005 - Apr 2008

Erie Concrete and Steel Supply Company

Sales Representative

- Received and processed steel product orders
- Managed warehouse orders and set labor work schedules
- Inventoried and maintained steel products

Erie, PA

Jan 2003 - Jul 2004

Erie Concrete and Steel Supply Company

Laborer / Driver

- Cut pre-designed steel patterns for various companies
- Inventoried and packaged structural steel beams
- Ground steel pieces to factory specifications

Erie, PA

Summer 2002 & 2003

RELEVANT COURSE WORK

- Building Construction Planning and Management
- Dynamic and Static Mechanics
- Concrete and Steel Design
- Organizational Behavior

SOFTWARE

Prolog	AutoCAD	Microsoft Office	Adobe Dreamweaver CS3	3D Studio Max	Google SketchUP
Navis Works	REVIT	Adobe Acrobat	Microsoft Project	Excel Spreadsheet	Adobe Photoshop CS3

ACTIVITIES & CLUBS

S:PACE (The Student Chapter of the Partnership for Achieving Construction Excellence)

SSAE (Student Society of Architectural Engineers)

Charity Worker for MECA of Erie

References Available Upon Request